

# Transfer from joint to sole account

**Names of account holders:**

.....  
.....

Sort code ..... Account number .....

We'd like to request that the above account is to be transferred from a joint account into the sole name of:

.....

**We request and authorise the following:**

- 1) The transfer of any credit balance that's currently held in our joint account to the sole account holder.
- 2) To credit the sole account with any deposits which may have been made in joint names which are currently being processed.
- 3) To debit the sole account with any withdrawals which may have been made in joint names which are currently being processed.

**As parties to this account and to confirm agreement of the above, please provide each signature and date below:**

Signature ..... Date .....

Signature ..... Date .....

**Please return the ATM/debit card belonging to the person being removed from the account, as the card will no longer be valid. For security reasons, the card must be cut in two prior to returning.**

If the card isn't returned with this form, please state the reason why below, and sign to confirm that the card won't be used after the date specified.

Reason for non-return of card .....

Signature ..... Date .....

**Please call 03457 212 212\* (lines open 6am - 10pm, 7 days a week) if you would like to receive this information in an alternative format such as large print, audio or Braille.**

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\*Calls to 0800 and 0808 numbers are free from landlines and mobiles. Calls to 03 numbers cost the same as calls to numbers starting with 01 and 02. Calls to 0845 and 0870 numbers cost 3p per minute, plus your phone company's access charge. Calls to 0844 and 0843 numbers cost 7p per minute, plus your phone company's access charge. Calls may be monitored or recorded for security and training purposes.

Information correct as at 02/2017.