

The **co-operative** bank
good with money

bsecure

Application & mandate

For Public Key Infrastructure service (PKI)

1 bsecure application form

Your information: It is essential you read carefully the condition headed Using and Sharing your Information in the terms and conditions of your account(s). This explains how we will use your information.

 You will see this padlock symbol by the condition.

The Data Controller is The Co-operative Bank p.l.c.

Credit reference & fraud prevention agencies: We may make searches about you at credit reference agencies who will supply us with credit information as well as information from the Electoral Register. The agencies will record details of any search whether or not this application proceeds. We may use credit scoring methods to assess this application and to verify your identity. Credit searches and other information which is provided to us and/or the credit reference agencies about you and anyone with whom you are linked financially may be used by us or the group and other companies or organisations if credit decisions

are made about you or anyone with whom you are linked financially or other members of your household. This information may also be used for debt tracing and the prevention of money laundering as well as the management of your account(s). In addition, we will ask you to provide physical forms of identification and/or we may telephone you to confirm your identity.

To prevent or detect fraud or to assist in verifying your identity we may make searches of group records and at fraud prevention agencies who will supply us with information. We may also pass information to financial and other organisations involved in fraud prevention to protect ourselves and our customers from theft and fraud. If you give us false or inaccurate information and we suspect fraud, we will record this. We, members of the group, and other companies or organisations may use this information if financial or motor, household, credit, life or any other insurance facility decisions are made about you or others at your address(es). It may also be used for tracing and claims assessments and verifying identity.

Should you require any assistance when completing your forms please contact Computer Banking Services on 08457 616 616*.

(1) Business/organisation details

Name

Company registration number (if applicable)

DUNS Number (if applicable)

(2) Account details

Account name

Branch

Sort code - -

Account number

Unless otherwise stated this is the account which charges will be debited to.

(3) Communications address

Title

Forename

Second initial(s)

Surname

Position

Address

Postcode

Telephone

Fax number

Email address

(4) Registered address of organisation

Please complete if different to Section 3

Address

Postcode

Telephone

Fax number

(5) Your consent

Your consent: It is important that you read and understand the section entitled Your Information (including the parts about credit reference and fraud prevention agencies) at the beginning of this application form and in the terms and conditions (Using and Sharing your Information). By signing this application you agree that we can use your information in this way.

To be signed by any one duly authorised signatory as detailed in the mandate

Signature
×

Date

(6) What to do next

Please return your completed application form, mandate and other supporting documentation in the reply paid envelope provided or to:

**Computer Banking Services,
The Co-operative Bank plc,
Kings Valley,
Yew Street,
Stockport SK4 2JU**

4 Card readers

Please state the number of card readers you require (minimum of 1)

5 Signature authorisation

In order that the authorised users who are non-signatories detailed in Section (3) can be added to the bsecure service, the section below must be signed by existing current account signatories in accordance with their specified signing instruction, as detailed on the current account mandate.

Signature (1)	×	<input type="text"/>	Name	<input type="text"/>
			Date	<input type="text"/>
Signature (2)	×	<input type="text"/>	Name	<input type="text"/>
			Date	<input type="text"/>
Signature (3)	×	<input type="text"/>	Name	<input type="text"/>
			Date	<input type="text"/>
Signature (4)	×	<input type="text"/>	Name	<input type="text"/>
			Date	<input type="text"/>
Signature (5)	×	<input type="text"/>	Name	<input type="text"/>
			Date	<input type="text"/>
Signature (6)	×	<input type="text"/>	Name	<input type="text"/>
			Date	<input type="text"/>

Before returning your application

Before returning your bsecure application form and mandate and other supporting documentation please ensure that you have completed all details in the spaces provided and signed in all places marked with an ✕

Please return your completed bsecure application form and mandate and other supporting documentation in the reply paid envelope provided to:
Computer Banking Services, The Co-operative Bank plc, Kings Valley, Yew Street, Stockport SK4 2JU.

Should you require any assistance when completing your forms please contact Computer Banking Services on **08457 616 616**

For Bank use only

Other details (Any further information/specific instructions)

Declaration

I can confirm that the application has been received and the customer has completed the mandate correctly.

Print name

Signature

Date

2 Declaration - please complete Section (A) or (B) depending on your business type

A - Sole Traders and Partnerships (all partners must sign)

I/We, the owner of/the partners of the firm:

(the "Business")

Authorises and requests The Co-operative Bank p.l.c. (the "Bank") to:

- register the Business for the bsecure Service
- accept instructions (including written instructions sent by facsimile and electronic instructions through the use of digital signatures and/or identification numbers or passwords) from the Business in connection with the Account(s) opened from time to time by the Bank on our behalf at our request and the Service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the Signature Verification Section (5) on the Account mandate
- Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn, made or accepted on our behalf (even if the payments cause the Account(s) to be overdrawn) and requests or instructions made in writing or electronically through the use of digital signatures and/or identification numbers or passwords, concerning the Account(s), our affairs or property (including the opening of new Account(s) or the request for/utilisation of any Services which the Bank makes available on the Account(s), the arranging of facilities and creation of security).

I/We agree:

- that the information provided in this mandate and application form is true and correct
- that, having read and considered the terms and conditions of the bsecure Service, I/we accept them
- that this authority will remain in force notwithstanding any change in the constitution, name or membership of the business.

Signature (1)	×	<input type="text"/>
Signature (2)	×	<input type="text"/>
Signature (3)	×	<input type="text"/>
Signature (4)	×	<input type="text"/>

Name	<input type="text"/>
Date	<input type="text"/>
Name	<input type="text"/>
Date	<input type="text"/>
Name	<input type="text"/>
Date	<input type="text"/>
Name	<input type="text"/>
Date	<input type="text"/>

B - Limited Companies, Limited Liability Partnerships, Schools, Unincorporated Associations, Clubs, Charities, Voluntary Organisations, Societies and Trusts (all Trustees must sign)

On behalf of

(the "Company") (the "LLP") (the "School") (the "Organisation")†

I/We authorise and request The Co-operative Bank p.l.c. (the "Bank") to register the company/LLP/school/organisation for the bsecure service.

Name of Director/Chairman/Member/Head teacher/Trustee†

Signature	×	<input type="text"/>
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Date	<input type="text"/>
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Name of secretary/member† (This must be a different individual to above)

Signature	×	<input type="text"/>
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Date	<input type="text"/>
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Excerpt of minutes of a meeting of directors/members/trustees/governors† of

Held at

on

It was resolved that:

1. The Co-operative Bank p.l.c. (the "Bank") shall be authorised and requested to provide the bsecure Service to us.
2. The Bank shall be authorised to accept instructions (including written instructions sent by facsimile and electronic instructions through the use of digital signatures and/or identification) from the Business in connection with the Account(s) opened from time to time by the Bank on our behalf at our request and the Service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the Signature Verification Section (5) on the Account mandate.
3. Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn, made or accepted on our behalf (even if the payments cause the Account(s) to be overdrawn) and requests or instructions made in writing or electronically through the use of digital signatures and/or identification numbers or passwords, concerning the Account(s), our affairs or property (including the opening of new Account(s) or the request for/utilisation of any Services which the Bank makes available on the Account(s), the arranging of facilities and creation of security).
4. The Directors/Members/Trustees/Governors having read and considered the Terms and Conditions of the bsecure Service, agreed to accept them.
5. This authority shall remain in force notwithstanding any change in our constitution, LLP agreement (if applicable), name or membership.
6. Pursuant to section 82 of the Charities Act 1993, and have been given a general authority to enter into obligations on our behalf and that a copy of the trustees' resolution confirming such delegation shall be annexed to the Bank Mandate. **(Charities only – please print names of two authorised signatories).**

7. Signature	×	<input type="text"/>
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Name	<input type="text"/>
Date	<input type="text"/>

be authorised to sign this declaration on our behalf.

† Delete as appropriate

3 bsecure authorised users

Please complete the section below for all authorised users of bsecure. Please note a card will be issued to each authorised user.

1 Title

Forename

Second initial(s)

Surname

Communication address
(if different from Section 3 on page 2)

Postcode

Position

Department

Email address

Signature ×

Date

2 Title

Forename

Second initial(s)

Surname

Communication address
(if different from Section 3 on page 2)

Postcode

Position

Department

Email address

Signature ×

Date

3 Title

Forename

Second initial(s)

Surname

Communication address
(if different from Section 3 on page 2)

Postcode

Position

Department

Email address

Signature ×

Date

4 Title

Forename

Second initial(s)

Surname

Communication address
(if different from Section 3 on page 2)

Postcode

Position

Department

Email address

Signature ×

Date

5 Title

Forename

Second initial(s)

Surname

Communication address
(if different from Section 3 on page 2)

Postcode

Position

Department

Email address

Signature ×

Date

6 Title

Forename

Second initial(s)

Surname

Communication address
(if different from Section 3 on page 2)

Postcode

Position

Department

Email address

Signature ×

Date

good with money

Acquisitions buy in/buy out

Asset finance

Charity banking

PFI/PPP

Property finance

Public sector

Relationship banking

Renewables/carbon reduction finance

Syndicated finance

Treasury services

Ethics as standard

Pass it on - last year, 87% of corporate customers felt good enough about their relationship with the bank to recommend us to a friend or colleague.

Please call 08457 654 654 if you would like to receive this information in an alternative format such as large print or Braille.

The Co-operative Bank p.l.c., P.O. Box 101, 1 Balloon Street, Manchester M60 4EP. Registered in England and Wales No. 990937.

Co-operative Financial Services Limited, Registered Office: New Century House, Manchester M60 4ES. Registered Number 29379R.

The Co-operative Bank is authorised and regulated by the Financial Services Authority (No. 121885), subscribes to the Banking Code, is a member of the Financial Ombudsman Service and is licensed by the Office of Fair Trading (No. 006110).

Calls may be monitored or recorded for security and training purposes. For BT customers, calls to 0800 numbers are free and calls to 0845 numbers will cost no more than 4p per minute. Call charges from other companies may vary and you may want to check this with your service provider.