

The **co-operative** bank  
good with money

# Clarity Business Banking

## Tariff

## Standard charge

This charge covers the cost of processing your credits and debits, including deposits at the Post Office®, however many transactions you make\*. You will be pre-notified of standard charges such as debit interest 16 days prior to your account being debited. Charges will be debited on the 5th of each month. Where the 5th falls on a weekend or Bank Holiday, the charges will be debited on the previous working day.

Fixed monthly fee		£15.00
Credit interest rate (Effective from 8th December 2008)	Gross 0.12%	AER 0.12%

\*There is a cash deposit limit of £4,000 per monthly charging period. If the cash deposit limit is exceeded, a charge of 75p per £100.00 will be levied.

**AER** (Annual Equivalent Rate) is a notional rate which illustrates the contractual interest rate as if paid and compounded on an annual basis.

**GROSS** is the contractual rate of interest payable before the deduction of tax at the rate specified by law.

Credit interest is calculated daily on the cleared balance and is paid monthly.

## Special service charges

If you require any additional services to those involved in the everyday running of your account, these could incur a further charge. The services for which we most commonly charge are listed below. From time to time we may have to charge for other services not listed here. These charges will, however, always be explained to you in advance.

Service	Fee
Stopped cheque	£12.00
<sup>y</sup> Special presentations	£15.00
Returned cheques (previously deposited)	£6.00
Copy statements	£8.00
<sup>z</sup> Status enquiry/ Banker's reference	£9.78
Duplicate statement service (additional copy)	£5.00
Frequent statement service	£1.00

### Special service charges' notes

<sup>y</sup>Additional telephone charges will be incurred.

~Subject to VAT at the standard rate.

<sup>z</sup>This fee is inclusive of VAT at the standard rate.

Service	Fee
~Audit letters for year end account purposes	minimum £30.00
~Certificate of Balance	£15.00
Charge for change at Post Office <sup>®</sup>	£1.60 per £100.00
Copy items	£12.00
CHAPS written request	£25.00
fax request	£40.00
Bank cheque	£15.00

### General notes

Charges for special services such as stopping cheques, bank cheques etc will continue to be taken at the time that the service is utilised. The services and charges detailed are correct at the time of printing (12/08) and are subject to variation at any time in accordance with account conditions. Confirmation of current rates can be obtained at [co-operativebank.co.uk](http://co-operativebank.co.uk)

# Lending service charges

Overdraft and lending arrangement fees are subject to negotiation.

Formal overdrafts	Fee	Unplanned overdrafts	Fee
Overdraft utilisation fee <sup>1</sup>		Unplanned overdraft utilisation fee*	£20 per month
Up to £10,000	£15 per month		
Up to £25,000	£30 per month	Unplanned overdraft event fee**	£20 per event
Up to £50,000	£60 per month		
Up to £75,000	£90 per month	Unpaid item fee***	£30
£75,001-£100K	£120 per month		
		Unplanned overdraft interest rate****	1.92% per month (25.59% per annum EAR <sup>^</sup> )

<sup>1</sup> Formal overdraft utilisation fees are charged monthly and will be charged at the above rates where applicable.

## Unplanned overdraft notes

- \* The unplanned overdraft utilisation fee is charged when your account goes overdrawn without a formal overdraft limit, or exceeds a formal overdraft limit. The fee will be charged on each monthly anniversary, if you still have an unplanned overdraft on your account. You should allow up to 5 working days before drawing against cheques deposited to your account.
- \*\* An unplanned overdraft event fee is charged every time your unplanned overdraft position increases (except where it does so as a result of charges or interest being applied). Only one event will be charged per day and there is no limit to the number of event fees that can be charged.
- \*\*\* An unpaid item fee is charged if we decline to pay an instruction where:
  - to pay it would make you go overdrawn if you do not have a formal overdraft limit
  - or where you do have a formal overdraft limit, agreeing to the request would cause you to exceed your formal overdraft limit.This is known as a request for an unplanned overdraft.
- \*\*\*\* Please note that debit interest will be applicable at the above rate if you draw against uncleared funds.
- ^ EAR is the Equivalent Annual Rate taking into account the interest rate and how often interest is paid, but excludes any fees or charges.

**Please call 08457 213 213 if you would like to receive this information in an alternative format such as large print or Braille.**

**The Co-operative Bank p.l.c., P.O. Box 101, 1 Balloon Street, Manchester M60 4EP. Registered in England and Wales No. 990937.**

**The Co-operative Bank is authorised and regulated by the Financial Services Authority (No.121885), subscribes to the Business Banking Code, is a member of the Financial Ombudsman Service and is licensed by the Office of Fair Trading (No. 006110).**

Co-operative Financial Services Limited, Registered Office: New Century House, Manchester M60 4ES. Registered Number IP29379R.

Calls may be monitored or recorded for security and training purposes. Calls to 0845 numbers will cost no more than 4p per minute for BT customers. Call charges from other companies may vary and you may want to check this with your service provider.